SAMPLE – Work Experience

Date: Today's date

To: FAA Airworthiness Inspector

This letter will certify that I have personal knowledge of the abilities of [Applicant Name] in the performance of aircraft maintenance on airframe and powerplant systems. [Applicant Name] has worked under my supervision from [begin date] to [today's date] and has maintained the following aircraft and engines during this period.

[Aircraft Make and Model]
[Engine Make and Model]

[Applicant Name] has conducted preventive maintenance, maintenance, servicing, troubleshooting, inspections, removal and replacement of powerplants, engine controls, fuel system components, oil system components, ignition system components, anti-icing components, engine starting system components, thrust reverser system components, cooling system components. For airframe [Applicant Name] has conducted preventive maintenance, maintenance, servicing, troubleshooting, inspections, removal and replacement of aircraft structures, electronic flight control systems and components, landing gear system and components, air-conditioning and pressurization systems and components, hydraulic systems and components, anti-icing systems and components, radio and instrument systems and components.

After reading 14 CFR Part 65.77, I believe [Applicant Name] meets or exceeds the requirements necessary for approval and authorization to test for airframe and powerplant certification.

Respectfully submitted,

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Mechanic's Name Certificate # and Ratings

THIS IS A SAMPLE ONLY
Make certain on your letter
you ONLY include systems
specific to your aircraft